

# OSAGE CITY COUNCIL

Regular Meeting

July 22, 2025

7:00 p.m.

City Council Chambers – 221 S. 5<sup>th</sup>- Osage City, Ks

**To join the meeting from your computer, tablet, or smartphone:**

<https://tinyurl.com/2ajsms3b>

**Meeting ID:** 294 718 263 301

**Passcode:** UT9sw62f

**Dial in by phone:** 1-872-215-6905

**Phone Conference ID:** 352 887 245#

**I. Routine Business**

1. Call to Order
2. Additions or Deletions to the Agenda
3. Approval of the Agenda
4. Recognition of Visitors



**II. Consent Agenda**

1. Approval of July 8, 2025 Regular Meeting Minutes

**III. Business Before the Council**

1. Approval of Ordinance No. 1704 Uniform Public Offense Code (Action Required)—Katie Hodge, City Manager
2. Approval of Ordinance No. 1705 Standard Traffic Offense Code (Action Required)—Katie Hodge, City Manager
3. Review of high service pump and related parts for the Water Plant (Action Required)—Craig Croucher, Gas/Water/Sewer Superintendent
4. Discussion on city credit cards (Information)—Katie Hodge, City Manager

**IV. Adjournment**

Next Ordinance # 1706

Next Resolution # 1140

Next Charter Ordinance # 20



**CITY OF OSAGE CITY**  
**COUNCIL MEETING**  
**July 8, 2025**

**ROLL CALL:** Now on this 8th day of July, 2025, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit: Mayor: Brian Stromgren. Council Members: Shirley Bausman, Mike Gilliland, Mike Handly, Cathryn Houghton, Susan Smith, Jeanette Swarts and Jeff Tice. Absent: Kathy Ayers. City Staff present: Sadie Boos, City Treasurer; Rick Godderz, City Attorney; Katie Hodge, City Manager, Dale Schwieger, Utilities Director; Amy Woodward, City Clerk. Others Present: Normal Edwards, Robert Edwards, Carrie Potter, Timothy A. Potter, Selina Jones, Pat Berner.

**APPROVAL OF THE AGENDA:**

*Motion by Swarts, second by Tice to approve the amended agenda. The motion was declared carried (7-0).*

**RECOGNITION OF VISITORS:** None

**APPROVAL OF THE CONSENT AGENDA:**

1. Approval of June 24th, 2025 Regular Meeting Minutes

*Motion by Handly, second by Bausman to approve the consent agenda. The motion was declared carried (7-0).*

**BUSINESS BEFORE THE COUNCIL:**

1. **Approval of Resolution No. 1139 Nuisance Abatement for 519 N. 4<sup>th</sup> Street (Action Required) – Katie Hodge, City Manager**

519 N. 4<sup>th</sup> Street property owner, Pat Berner, addressed Council regarding his property clean-up status.

Neighbor to the property owner, Selina Jones, addressed Council, sharing her dissatisfaction with progress made on property clean-up efforts.

City Attorney, Rick Godderz shared the process for Abatement and noted that the city is in line with City Ordinance in this matter.

*Motion made by Houghton, second by Gilliland to approve Resolution No. 1139 finding that a nuisance exists at 519 N. 4th Street, described as 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, 13, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33, and 35 in Block 10, Danford's Addition to the City of Osage City and give the property owner (10) days from the date of service of this Resolution to abate the nuisance conditions. The motion was declared carried (7-0).*

**2. Approval of Ordinance No. 1703 repealing Ordinance No. 1387 to re-establish the East 90ft. of Schenk Street and 60ft North-South (30 ft from the center of the street North and 30 ft from the center of the street South (Action Required) – Katie Hodge, City Manager**

Carrie Potter, Property owner who lives along the proposed street re-establishment, spoke to Council, sharing her concern that the easement of 30 feet to the North will be far into their property.

Council discussed further, noting some confusion of where the utilities are located along the road.

*Motion made by Houghton, second by Smith to table this item until a future meeting. The motion was declared carried (6-0) with Tice recusing himself due to a conflict of interest.*

**3. Airport Projects Update (Discussion) – Katie Hodge, City Manager**

City Manager, Katie Hodge reviewed two items regarding the Airport with Council. The first being the lighting, apron, and runway rehab project. This project is planned to be solely funded by grant money from the FAA and the State of Kansas. The second being the New Airport. This project is expected to be a 90/10 split between the FAA and the City of Osage City. We have been slowly collecting the City's 10% in the Airport Fund. At the end of this year, we believe we will have our 10% collected so we are ready for the project. Fall 2026 we expect grading of the site to begin.

**4. Moderate Income Housing Project (Action Required) – Katie Hodge, City Manager.**

City Manager, Katie Hodge reviewed with Council, Joseph Thomas has proposed a plan to change one property being built on Prospect St., previously designated as a rental, to a home available for purchase. To keep the ratio of units being built for rental vs. for purchase, a home being built in the Huffman edition would now need to be built for rental. Council requested Joseph Thomas consult with the State and report back to Council at the next meeting to determine if this change is allowed per the MIH Grant.

**ADJOURNMENT:** *At the request of Council Member Bausman and on her motion, seconded by Council Member Tice and carried unanimously, the meeting adjourned.*

**APPROVED:** \_\_\_\_\_  
**Brian D. Stromgren, Mayor**

**ATTESTED:** \_\_\_\_\_  
**Amy Woodward, City Clerk**

# CITY OF OSAGE CITY

REQUEST FOR CITY COUNCIL ACTION

DATE  
07/22/2025

TIME  
7:00 P.M.

AGENDA SECTION NO: III	ORIGINATING DEPARTMENT:  Administration  BY: Katie Hodge, City Manager	APPROVED FOR AGENDA:  BY: KH
ITEM NO. 1 & 2		

**ITEM:**

Uniform Public Offense Code and Standard Traffic Offense Code

**BACKGROUND:**

Compliance with State Law: The UPOC and STO are designed to parallel and incorporate changes in Kansas state law related to traffic regulations and criminal offenses. Regularly adopting the updated versions ensures that cities remain compliant with the most recent state statutes and case law.

Legal Validity: The ordinances do not take effect in a city until the governing body has passed and published an ordinance incorporating them by reference under the authority of and by the procedure prescribed by K.S.A. 12-3009 through 12-3012 and K.S.A. 12-3301 and 12-3302. This legal requirement ensures that the codes are officially recognized and enforceable within the city's jurisdiction.

**FISCAL NOTE:**

**MOTION:**

1. I move we adopt Ordinance No. 1704 Uniform Public Offense Code
2. I move we adopt Ordinance No. 1705 Standard Traffic Offense Code

ORDINANCE NO. 1704

AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF OSAGE CITY, KANSAS; INCORPORATING BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES", EDITION OF 2025, AND REPEALING ORDINANCE NUMBER \_\_\_\_\_.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAGE CITY, KANSAS:

**SECTION 1: INCORPORATING UNIFORM PUBLIC OFFENSE CODE.** There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Osage City, Kansas, that certain code known as the "Uniform Public Offense Code", Edition of 2025, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas. No fewer than three copies of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. \_\_\_\_\_" with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours.

**SECTION 2: REPEAL.** Ordinance numbered 1686A is repealed.

**SECTION 3: EFFECTIVE DATE.** This ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Brian Stromgren  
Mayor

ATTEST:

\_\_\_\_\_  
Amy Woodward  
City Clerk

ORDINANCE NO. 1705

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF OSAGE CITY, KANSAS; INCORPORATING BY REFERENCE THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES", EDITION OF 2025; PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE NUMBER 1687.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAGE CITY, KANSAS:

**SECTION 1: INCORPORATING STANDARD TRAFFIC ORDINANCE.** There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Osage City, Kansas, that certain standard traffic ordinance known as the "Standard Traffic Ordinance for Kansas Cities", Edition of 2025, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas. No fewer than three copies of the Standard Traffic Ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1705" and to which shall be attached a copy of this ordinance, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of the Standard Traffic Ordinance similarly marked, as may be deemed expedient.

**SECTION 2: TRAFFIC INFRACTIONS AND TRAFFIC OFFENSES.** (a) An ordinance traffic infraction is a violation of any section of this ordinance that prescribes or requires the same behavior as that prescribed or required by a statutory provision that is classified as a traffic infraction in K.S.A. Supp. 8-2118; (b) All traffic violations which are included within this ordinance, and which are not ordinance traffic infractions as defined in subsection (a) of this section, shall be considered traffic offenses.

**SECTION 3: REPEAL.** Ordinance numbered 1687 is repealed.

**SECTION 4: EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage by the governing body,

approval by the Mayor, and publication in the official city newspaper.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Brian Stromgren  
Mayor

ATTEST:

\_\_\_\_\_  
Amy Woodward  
City Clerk

# CITY OF OSAGE CITY

REQUEST FOR CITY COUNCIL ACTION

DATE  
07/22/2025

TIME  
7:00 P.M.

AGENDA SECTION NO: III	ORIGINATING DEPARTMENT:	APPROVED FOR AGENDA:
ITEM NO. 3	Administration  BY: Katie Hodge, City Manager	BY: KH

**ITEM:**

Potential purchase of new high service pump and/or parts for the Water Treatment Plant

**BACKGROUND:**

Discussion—additional information will be sent dispersed before the council meeting as we do not have any costs yet

**FISCAL NOTE:**

**MOTION:**

# CITY OF OSAGE CITY

REQUEST FOR CITY COUNCIL ACTION

DATE  
07/22/2025

TIME  
7:00 P.M.

AGENDA SECTION NO: III	ORIGINATING DEPARTMENT:  Administration	APPROVED FOR AGENDA:
ITEM NO. 4	BY: Amy Woodward, City Clerk	BY: KH

**ITEM:**

City Credit Card Discussion

**BACKGROUND:**

Discussion related to: Currently the City has three credit cards. These cards must be managed by the City Clerk through a check out process. This process has been difficult to manage, as often multiple department heads will need a card on the same day. With limited cards in use, we have occasionally exceeded our credit limit. We have also needed to reimburse employees directly when we are "out" of available cards to distribute or nearing our credit limit. We plan to add four credit cards to cover the remaining department heads. This will allow easier tracking of expenses by department, fewer employee reimbursements, and a needed larger monthly credit limit due to increased prices.

**FISCAL NOTE:**

1. Positive financial impact, as over the limit spending will be reduced or eliminated.