

**CITY OF OSAGE CITY**  
**COUNCIL MEETING**  
**March 12, 2024**

**ROLL CALL:** Now on this 12th day of March 2024, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit: Mayor Brian Stromgren. Council Members: Cathryn Houghton, Susan Smith, Mike Gilliland, Shirley Bausman, Jeff Tice, Eric Tincher, Mike Handly. Excused: Jeanette Swarts. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager/City Treasurer, and Sadie Boos, City Clerk. Others: James Welch, Erika Jo Julian, Gary Hinck, Jim Seeman, Cheryl Mussatto, Tanner James (online), SW (online) via Go To Meeting.

**APPROVAL OF THE AGENDA:**

*Motion by Gilliland, second by Tincher to approve the amended agenda. The motion was declared carried.*

**RECOGNITION OF VISITORS:** None

**APPROVAL OF THE CONSENT AGENDA:**

1. Approval of February 27, 2024 Regular Meeting Minutes

*Motion by Tice, second by Bausman to approve the consent agenda. The motion was declared carried.*

**BUSINESS BEFORE THE COUNCIL:**

1. **Discussion on the need for x-ray facilities and x-ray services at the Medical Center in Osage City – Dr. James Seeman**

Dr. Jim Seeman expressed concerns regarding the lack of x-ray services within the City of Osage City and Osage County. Dr. Seeman stated he would be writing a letter to Stormont Vail regarding the need for x-ray services and would like the City Council to consider writing a letter of support in addition to his.

*Motion by Tincher, second by Smith to approve City Staff draft a letter of support regarding the need of x-ray services in the City of Osage City. The motion was declared carried.*

2. **Discussion on vacant trailer park at 254 Main Street across from Lincoln Park owned by Gary Hinck and additional trailer park property at 317 North 3rd Street - Code Administrator Jim Welch, Property Owner Gary Hinck**

Property Owner Gary Hinck provided City Council with future demolition and repair plans for trailer parks located at 254 Main St and 310 N 3<sup>rd</sup> St. Four of the eight trailers located at 254 Main St are too be demolished while they work to repair the other four. The skirting is being

reattached to prevent animal habitats and he will make sure all doors and windows are secure to prevent vandalism. One of the trailers located at 317 N 3<sup>rd</sup> St will be demolished, repairs are being done to two trailers, and the remaining three at this location are occupied. Code Administrator, James Welch stated that progress is being made by Mr. Hinck and they are focusing on the worst trailers first and moving on from there. Mr. Hinck agreed to provide City Council updates as they become available.

- 3. Osage City Municipal Airport has been awarded \$50,000 for state match to local share of pavement rehabilitation and airfield lighting through the FY2025 Kansas Airport Improvement Program (KAIP), Division of Aviation, Kansas Department of Transportation– Courtney Smith, Acting Deputy Director, Division of Aviation**

City Manager Rod Willis explained the \$50,000 KAIP will be used as City matching funds with FAA entitlement and BIL funds.

- 4. Approval of a 6-month time extension on the CDBG Commercial Rehabilitation grant on the Star Block building at 520 & 522 Market Street due to delays on historical approved windows and doors – Rose Mary Saunders, CDBG Grant Administrator, Tanner James, Project Manager, Ben Moore Studio, LLC**

City Manager Rod Willis provided City Council with an explanation of need for 6-month time extension on the CDBG Commercial Rehabilitation grant on the Star Block building at 520 & 522 Market Street due to delays on historical approved windows and doors. Project Manager, Tanner James provided timeline for arrival of doors and windows. Doors are expected to arrive in 6-8 weeks and windows are expected to arrive in about 12 weeks.

*Motion by Tincher, second by Tice to approve the 6-month time extension on the CDBG Commercial Rehabilitation grant on the Star Block building at 520 & 522 Market Street and all signing of required documentation. The motion was declared carried.*

- 5. Approval to renew the U.S. Army Corps of Engineers DACW41-2-72-724 agreement for right-of-way easement at Melvern Lake for the installation, maintenance, and operation of a water intake structure, a pumping station, a buried water pipeline, and related facilities thereof for providing the water supply for the City of Osage City – Julie Radcliffe and Matt Bosky, U.S. Army Corps of Engineers, Sadie Boos, City Clerk**

City Clerk Sadie Boos provided background of U.S. Army Corps of Engineers DACW41-2-72-724 agreement for right-of-way easement located at Melvern Lake for the installation, maintenance, and operation of a water intake structure, a pumping station, a buried water pipeline, and related facilities thereof for providing the water supply for the City of Osage City.

*Motion by Gilliland, second by Handly to approve the renewal of the U.S. Army Corps of Engineers DACW41-2-72-724 agreement for right-of-way easement at Melvern Lake for the installation, maintenance, and operation of a water intake structure, a pumping station, a buried water pipeline, and related facilities thereof for providing the water supply for the City of Osage City. The motion was declared carried.*

6. **Strategic Planning meeting Thursday March 14<sup>th</sup> at the Santa Fe Depot from 11:00 a.m. to 1:00 p.m. for the Department Heads and City Council Members wishing to attend – Deputy City Manager/City Treasurer Katie Hodge, Strategic Planning Facilitator Quintin Robert of QRC Business Consulting, LLC**

Deputy City Manager/City Treasurer Katie Hodge invited City Council Members to attend the Strategic Planning meeting with Department Heads and Strategic Planning Facilitator, Quinton Robert scheduled for Thursday March 14<sup>th</sup> at the Santa Fe Depot from 11:00 a.m. to 1:00 p.m.

7. **Discussion on establishing a Rural Housing Incentive District (RHID) for upper story housing in C-3 High Density Downtown District – City Manager Rod Willis**

City Manager Rod Willis provided City Council with information regarding establishing a Rural Housing Incentive District (RHID) for upper story housing in C-3 High Density Downtown District within the City of Osage City.

*Motion by Tincher, second by Gilliland to authorize City Staff to pursue establishing a Rural Housing Incentive District (RHID) for upper story housing in C-3 High Density Downtown District. The motion was declared carried.*

8. **Executive session for non-elected personnel to include Mayor and City Council, City Attorney and Deputy City Manager/City Treasurer**

*Motion by Smith, second by Tice to enter into executive session for a period not to exceed 10 minutes to include Mayor and City Council, City Attorney and Deputy City Manager/City Treasurer. The motion was declared carried.*

Mayor Stromgren declared the meeting entering into executive session at 7:50 p.m. Mayor Stromgren declared the meeting back into open session at 8:00 p.m. with no action taken.

**ADJOURNMENT:**

*At the request of Council Member Tice and on his motion, seconded by Council Member Houghton and carried unanimously, the meeting adjourned.*

APPROVED: Brian D. Stromgren  
Brian D. Stromgren, Mayor

ATTESTED: Sadie Boos  
Sadie Boos, City Clerk

