

**CITY OF OSAGE CITY**  
**COUNCIL MEETING**  
**May 24, 2022**

**ROLL CALL:** Now on this 24th day of May 2022, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit were Mayor: James Peterson present remotely. Council Members: Cathryn Houghton, Brian Stromgren, Bruce Schoepflin, Karey Heiserman, Jeff Tice, Mike Gilliland, Sharon Larson and Jeanette Swarts. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager/City Treasurer; Terri Fultz, City Clerk; Dale Schwieger, Utility Director; Sadie Boos, Deputy City Clerk and Street & Sanitation Superintendent. Others present: Ed Berends.

**APPROVAL OF THE AGENDA:**

*Motion made by Schoepflin, second by Heiserman to approve the agenda. The motion was declared carried.*

**RECOGNITION OF VISITORS:** None

**APPROVAL OF THE CONSENT AGENDA:**

**1. Approval of May 10, 2022 Regular Meeting Minutes**

*Motion made by Houghton, second by Larson to approve the consent agenda. The motion was declared carried.*

**BUSINESS BEFORE THE COUNCIL:**

**1. Approval of Ordinance No. 1670 Amending and Restating Ordinance No. 1564 Regarding Sale and Consumption of Alcoholic Liquor and Cereal Malt Beverage at Special Events and Adding Section for Special Permit to Sell Alcoholic Liquor and Cereal Malt Beverage on Public Street, Alley, or Sidewalk – City Clerk Terri Fultz and City Attorney Rick Godderz:**

*Motion made by Heiserman, second by Swarts to adopt Ordinance No. 1670 Amending and Restating Ordinance No. 1564 Regarding Sale and Consumption of Alcoholic Liquor and Cereal Malt Beverage at Special Events and Adding Section for Special Permit to Sell Alcoholic Liquor and Cereal Malt Beverage on Public Street, Alley, or Sidewalk. The motion was declared carried.*

**2. Approval of Jarred, Gilmore & Phillips, PA for annual auditing services for 2023, 2024, 2025, 2026, and 2027 with Regular Audits at \$9,200 per year for 2023 & 2024; \$9,400 per year for 2025 & 2026; and \$9,600 for 2027. For any year the City expends more than \$750,000 in Federal expenditures, a Single Audit is required at \$2,100 per year – Deputy City Clerk/City Treasurer Katie Hodge:**

*Motion made by Swarts, second by Tice to approve the annual auditing services for 2023, 2024, 2025, 2026, and 2027 with Regular Audits at \$9,200 per year for 2023 & 2024; \$9,400 per year for 2025 & 2026; and \$9,600 for 2027. For any year the City expends more than \$750,000 in Federal expenditures, a Single Audit is required \$2,100 per year. The motion was declared carried.*

- 3. Set a 2023 Budget Work Session on Tuesday June 7, 2022 at 7:00 p.m. as authorized by Osage City Code – Deputy City Clerk/City Treasurer Katie Hodge:**

*Motion made by Schoepflin, second by Tice to set a 2023 Budget Work Session on Tuesday, June 7, 2022 at 7:00 p.m. at the Osage City Council Chamber. The motion was declared carried.*

- 4. Preliminary discussion on the Revenue Neutral Rate for the 2023 Budget Work Session – Deputy City Clerk/City Treasurer Katie Hodge:**

Deputy City Manager/City Treasurer Katie Hodge gave a brief overview of how the Revenue Neutral Rate works. With the budget work sessions coming up this will be a decision that will need to be made whether the Council is going to exceed the Revenue Neutral Rate or not for the 2023 budget year.

- 5. Authorization to conduct a traffic study for each proposed pedestrian crosswalk safety device on Market Street as required by KDOT since Market Street is K-31 highway right-of-way – Streets & Sanitation Superintendent Fred Hallowell:**

Streets & Sanitation Superintendent Fred Hallowell explained that he and Deputy City Manager/City Treasurer Katie Hodge talked with BG Consultants Jason Hoskinson P.E. about the process of doing a traffic study on Market Street/K-31 Highway for signage at certain street crossings. Jason said that it could be done but at a cost of approximately \$10,000 per crossing. Jason also explained that you could do the traffic study and KDOT may still not approve putting up a lighted sign for the 6<sup>th</sup> & Market/K-31 or for signage at any of the crossings.

City Council had concerns that if the City didn't try to put up signage at certain crossings it would be a liability to the City. City Attorney Rick Godderz explained that the liability would not be on the City but most likely be between the vehicle driver and the pedestrian. They decided to wait on going forward with a traffic study at this time.

- 6. Information – KDOT released information of the USDOT Safe Streets for All (SS4A) Discretionary Grant Program on Wednesday May 18<sup>th</sup>:**

City Manager Rod Willis provided information about the "Safe Streets and Roads for ALL" grant program to help address the national roadway safety crisis. This might be an avenue to look into for possible funding through the upcoming grant to help address the City street crossings in making them safer.

**7. Discussion on Flint Hills Trail funding options to cover increased project costs:**

Osage City citizen, Ed Berends spoke about the concerns in the increased cost of funding. He thought that instead of the City occurring the increased cost to develop the trail, that possibly by doing less or go with a contractor with a lower bid would help lower the cost to keep it within the approved prior costs.

City Manager Rod Willis said that he received an email today from Jenny Kramer with KDOT to discuss options because the State is looking into to increasing their portion of funding. Rod also added that he had been approached by Cheryl Mussatto. Cheryl is on the Board for the Jones Trust Fund. The Jones Trust Fund could possibly be used to pay the difference above what the City had already approved for the Trail Project. Cheryl also explained that the bathrooms at Jones Park ballfields could be a project the Jones Trust Fund would consider funding also.

**8. Executive session for financial affairs of second parties to include Mayor and City Council, City Attorney, Utilities Director, Deputy City Manager/City Treasurer, City Clerk, and City Manager:**

*Motion made by Heiserman, second by Schoepflin at 8:33 p.m. to recess to Executive Session for a period of 10 minutes for the purpose of Financial Affairs of Second Parties to include Mayor and City Council, City Attorney, Utilities Director, Deputy City Manager/City Treasurer, City Clerk and City Manager. The motion was declared carried.*

At 8:43 p.m. Council President Gilliland declared the meeting back into open session. No formal action taken.

**ADJOURNMENT: *At the request of Council Member Houghton at 8:45 p.m., and on her motion, seconded by Council Member Larson and carried unanimously, the meeting adjourned.***

**APPROVED:** \_\_\_\_\_

**Michael Gilliland  
President of Council**

**ATTESTED:** \_\_\_\_\_

**Teresa Fultz  
City Clerk**