

CITY OF OSAGE CITY
COUNCIL MEETING
August 26, 2025

ROLL CALL: Now on this 26th day of August, 2025, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City at 7:00 p.m. The following members being present and participating to wit: Mayor: Brian Stromgren; Council Members: Kathy Ayers, Shirley Bausman, Mike Gilliland, Mike Handly, Cathryn Houghton, Susan Smith, Jeanette Swarts, and Jeff Tice. City Staff present: Sadie Boos, City Treasurer; Dale Schwieger, Utilities Director; Rick Godderz, City Attorney; Fred Hallowell, Street & Sanitation Superintendent; Katie Hodge, City Manager, Amy Woodward, City Clerk. Others Present: None.

APPROVAL OF THE AGENDA:

Motion by Gilliland, second by Smith to approve the amended agenda. The motion was declared carried (8-0).

RECOGNITION OF VISITORS: None

APPROVAL OF THE CONSENT AGENDA:

1. Approval of August 12th, 2025 Regular Meeting Minutes

Motion by Smith, second by Tice to approve the consent agenda. The motion was declared carried (8-0).

BUSINESS BEFORE THE COUNCIL:

1. **Review of the 2025 Water Conservation Plan – Dale Schwieger, Utilities Director**

Schwieger reviewed the 2025 Water Conservation Plan with Council, highlighting the changes.

2. **Approve Ordinance No. 1706 Water Drought/Emergency Ordinance – Katie Hodge, City Manager**

Gilliland requested an update on page 4 regarding metering.

Motion made by Gilliland, second by Houghton to approve Ordinance No. 1706 Water Drought Emergency authorizing the declaration of one of three progressive stages of a water supply conservation and / or water supply shortage which shall conserve or curtail the use of water within the City of Osage City; establishing three stages of water conservation measures for the City; a water watch, warning or emergency; establishing procedures and voluntary and mandatory conservation measures; authorizing the issuance of administrative regulations; and prescribing certain penalties. The motion was declared carried (8-0).

3. Approve Change Order No. 5 for 2023 Sanitary Sewer Improvement Project KWPCRF Project No. C20 1677 01 *formerly known as Sanitary Sewer Improvement Project Phase II & III – Dale Schwieger, Utilities Director

Schwieger discussed the reasons for the change order, which netted an additional \$2,585.11 to the overall project cost.

Motion made by Tice, second by Ayers, to approve Change Order No. 5 for \$2,585.11 raising the revised contract price to \$2,778,977.65. The motion was declared carried (8-0).

4. Approve a time extension request for CDBG Project 23-PF-004 East Area Sewer Improvement Project; contractor Municipal Pipe+Tool – Dale Schwieger, Utilities Director

Schwieger shared the reasons for delays and why the extension is needed.

Motion made by Handly, second by Tice, to authorize the mayor to execute a request to CDBG for a two-month extension on the CDBG Project 23-PF-004 East Area Sanitary Sewer Improvement Project. The motion was declared carried (8-0).

5. Review of Cereal Malt Beverage License Renewal Fees – Katie Hodge, City Manager.

Hodge reviewed changes to the CMB License renewal process. Due to the change in process, the City needs to collect \$25.00 less, as the applicant will pay Kansas Department of Revenue \$25.00 directly going forward, for renewal.

Motion made by Tice, second by Ayers, to approve a \$25.00 reduction in the Cereal Malt Beverage (CMB) on-premise and off-premise license fees, and to direct staff to update the Comprehensive Fee Schedule accordingly and prepare a resolution for Council consideration and approval. The motion was declared carried (8-0).

Motion by Tice, second by Ayers to postpone agenda item #7, moving it to #10 and moving item #10 to item #7. The motion was declared carried (8-0).

6. Approve the purchase of an excavator and solicit interest rate proposals for financing – Fred Hallowell, Street & Sanitation Superintendent.

Hallowell discussed with Council the machines they tested, and the features of the machine that was chosen.

Motion made by Tice, second by Ayers to approve the purchase of a John Deere 60-P Excavator from Murphy Tractor and Equipment in the amount of \$90,632.00, and to authorize staff to solicit interest rate proposals from local banks for financing. The motion was declared carried (8-0).

7. Community Input session for Downtown Revitalization – Katie Hodge, City Manager.

Hodge reminded Council of the open invitation to the community for a brainstorming session facilitated by Kansas State University to be held at Santa Fe Depot on Thursday, August 28th from 5:30 PM to 7:00 PM.

8. Airport Land Lease – Katie Hodge, City Manager.

Hodge reviewed with Council the updated Airport Land Lease Agreement, noting the additional updates to be included in the lease agreement.

Motion made by Tice, second by Smith to approve the land lease agreement between the City of Osage City and Hawkeye Helicopter, LLC, and to authorize the Mayor to execute the agreement on behalf of the City with changes that include:

- *Updating a typo in section 4*
- *Specifying the land lease amount to be \$75.00 annually*
- *Removing “monthly utilities payment for the fuel tanks/pump” from section 3*
- *Adding a signature line for Hawkeye Helicopter, LLC at the end of the document*
- *Authorizing Mayor to sign the agreement*

The motion was declared carried (8-0).

9. Announcement of Grant Award – Katie Hodge, City Manager.

Hodge shared with Council the award of a \$400,000 KDOT CCLIP grant to the City to go toward pavement repair for Market Street between 4th and 7th Streets. The project is expected to begin Spring 2027.

10. Executive Session for Personnel Matters of non-elected personnel – Katie Hodge, City Manager.

Motion by Gilliland, second by Smith, to enter into executive session to discuss personnel matters of non-elected personnel, for a period of 10 minutes, beginning at 7:44 p.m. The motion was declared carried (8-0).

Mayor declared the council back in regular session beginning at 7:54 p.m.

Motion by Houghton to adjourn. Houghton rescinded the motion.

Motion by Bausman, second by Handly to approve modifying the recreation Director's title and job duties to Recreation and Community Improvement Director, with administrative support duties reassigned to the Utility Clerks as outlined by the City Manager. The motion was declared carried (8-0).

ADJOURNMENT: *At the request of Council Member Houghton and on her motion, seconded by Council Member Smith and carried unanimously, the meeting adjourned.*

APPROVED: Brian D. Stromgren
Brian D. Stromgren, Mayor

ATTESTED: Amy Woodward
Amy Woodward, City Clerk

